

MINUTES OF A REGULAR MEETING OF THE SINCLAIR TOWN COUNCIL OF THE TOWN OF SINCLAIR, WYOMING, HELD AT 5:30 P.M. ON THURSDAY, FEBRUARY 19 2026, IN THE COUNCIL CHAMBERS OF THE SINCLAIR TOWN OFFICE BUILDING.

COUNCIL MEMBERS' PRESENT: Mayor Cullen Meeks, Councilmember Brennan Dunlap, Councilmember Nancy Sanders, Councilmember Michelle Serres, and Councilmember David Robinson.

TOWN EMPLOYEES PRESENT: Clerk/Treasurer Becky Slater, Maintenance Supervisor Chris Haldorson, Museum Worker Rachael Barnhart, Police Chief Jeff Sanders, Community Events Director Monte Thayer, and Town Attorney Mike Roberts.

PLEDGE OF ALLEGIANCE: Mayor Meeks led everyone in the pledge of allegiance.

APPROVAL OF MINUTES: Councilmember Sanders made a motion to approve February 5, 2026, Council Minutes. Seconded by Councilmember Dunlap, the motion passed unanimously.

APPROVAL OF THE AGENDA: Councilmember Dunlap made a motion to approve tonight's agenda. Seconded by Councilmember Robinson, the motion passed unanimously.

PROJECT UPDATES: Jon Nelson with North Fork Engineering explained to the council that the full amount of the SRF loan was not used so a letter on letterhead needs to be drafted to Nicole Woodworth stated that the town would like to relish the funds back to SRF. Nelson stated to the council that the loan interest statement would need to be paid, which is the interest on the loan, and then the principle could be paid in full if the town decided too.

Nelson presented the council with the LDR in the amount of \$269.71 to be signed by the Mayor. Councilmember Serres made a motion for the Mayor to sign the final LDR in the amount of \$269.71. Seconded by Councilmember Robinson, the motion passed unanimously.

Nelson presented the council with Task Order in the amount of \$45,143.22. Councilmember Dunlap made a motion to approve Task Order in the amount of \$45,143.22. Seconded by Councilmember Sanders, the motion passed unanimously.

MUSEUM: Museum Worker Rachael Barnhart shared with the council that with the warmer weather she had a pickup of visitors in the museum, but with the change in weather, she did not believe many visitors would come in.

FIRE DEPARTMENT: Interim Fire Chief Levi Bezold told the council that Engine 2 was fixed and up and running again. Bezold shared with the council that the firefighters have been doing training. Bezold told the council that he will discuss the Assistant Fire Chief position later. Bezold told the council that he would be gone for most of the month of March. Mayor Meeks shared that he had attended the fire department meeting on Wednesday, February 18, 2026, and he saw good morale with all the firefighters. Mayor Meeks stated that the new fire building heater worked well and the new lights in there were very bright. Bezold told the council that all council was invited to attend any of the fire departments meetings as they are on the first and third Wednesday of each month, the day before the council meetings.

STREETS & PARKS DEPARTMENT: Maintenance Supervisor Chris Haldorson shared with the council that he is waiting for the completion of the mound sign. Haldorson told the council that the pavilion that HF Sinclair is donating to the town was twenty-seven feet by twenty-one feet, for the concrete to be set at McCulloch Park.

TOWN BUILDINGS: Haldorson told the council that Zumbrennen Electric will be working at the Rec Hall to reroute the electricity for the new counters in the Tea room. Haldorson told the council that Zumbrennen Electric will also be fixing the electric outlet at the Community Hall exercise room.

POLICE DEPARTMENT: Police Chief Jeff Sanders told the council that he will be gone on February 24th and February 25th to attend WASCOP in Cheyenne, Wyoming. Sanders told the council that three invoices from Motorola Solutions, which is our Spillman Software, had been received which were for the past three years, as we had never received any invoices from them. Sanders told the council that he had called and received information that Motorola's billing is out of Poland. Sanders

told the council that he got a phone number for town hall to call and find out what was happening. Clerk/Treasurer Becky Slater told the council that she was informed that we were not the first company to have problems with the billing process. Sanders told the council that he will budget \$1,600.00 for the Spillman Software next budget as it looks like it raises about \$100.00 every year.

RECREATION/EVENTS DEPARTMENT: Community Events Director Monte Thayer told the council that the movie Wicked for Good did not have a good turnout. Thayer stated that his Valentine's luncheon went well with a good turnout. Thayer told the council that he had Parco Sessions a free event coming up in March, possibly a magician in April and in May the Desert Dust presentation for Historic Preservation month.

Thayer shared with the council that Bridge Street Bargains had donated some books, and they informed him to fill out for a grant in the amount of \$2,000.00 for more books or whatever was needed. Thayer asked the council for permission to fill out for the grant; the council agreed for Thayer to fill out for the grant. Thayer stated to the council that he could maybe use some of the grant money for soundproof boards for the Community Hall.

FINANCIAL DEPARTMENT: Clerk/Treasurer Becky Slater told the council that HUB International was in the bills for the renewal of the casualty insurance for another year. Councilmember Serres asked about the 702 Washington reading not being correct and that we need to find out what is going on with it. Slater and Haldorson stated that they are looking into what is going on with the meter not working correctly. Haldorson stated to the council that maybe it was the MXU, and he manually read it and will monitor it. Mayor Meeks stated that we need to monitor this closely and even print out a report for the council to see.

TOWN ATTORNEY: Town Attorney Mike Roberts told the council that he worked on and sent out the letter for the past due utility customer, and now we will move forward from there. Roberts told the council that he has been working on citations that have been received.

UNFINISHED BUSINESS: Mayor Meeks told the council that he would like to set up a workshop for the council in the second week of March, the council discussed it and decided that Tuesday, March 10, 2026, at 5p.m. would work for everyone.

NEW BUSINESS: Thayer showed the council samples of the decals for the shuttle bus. Councilmember Serres asked if the maintenance trucks should have decals or magnets on them as well with the town logo. Haldorson stated that in the past magnets did not stay on, Bezold stated that good magnets should stay on as that is what the BLM use and they stay on.

Mayor Meeks shared that a decision on what to do with the old Rec van needs to be decided on in the near future. Mayor Meeks stated that if it is decided to give it to the fire department it needs to be used not just sit.

BILLS: Councilmember Robinson made a motion to pay the bills. Seconded by Councilmember Dunlap, the motion passed unanimously.

Councilmember Sanders made a motion to adjourn the meeting at 6:15 p.m. Seconded by Councilmember Robinson, the motion passed unanimously. Mayor Meeks adjourned the meeting at 6:15 p.m.

The next regularly scheduled council meeting will be on March 5, 2026, at 5:30 p.m. in the Council Chambers of the Town Hall building.

The Council Meetings are recorded sessions available for public view at the Townhall office.

Cullen Meeks, Mayor
TOWN OF SINCLAIR

ATTEST: CLERK/TREASURER